

Guidelines for Parent's Work Day

Arrival:

Help direct your child to his/her coat hook
Parents may hang their coat in Art room (purses may go above coat rack.)
Put apron on you and your child.

Set-up:

Find out what the learning centers will be for the day and help set up tables.
Choose one job area to sign up for
Ask questions

Opening:

Working parents' children are greeted by the teacher and get their name tags first
Teacher opens door
4's go to activity box
3's may choose activity (you may suggest an activity to play)

Free choice time:

Parents are in activity areas to assist, encourage, interact with children and
Have Fun!

Art Time:

Help children at main art, playdoh, or writing tables, easel, or be a floater.

Clean up Time:

Clean up song will signal clean-up.
Children will finish up, help clean up where they can try to make it a game.
When area is neat, parent joins the group. One grown-up should be with teacher right away at the group time.

Group Time:

Parents feel free to move among the children to guide and encourage listening and participation.

Hand Washing:

Two parents help wash, one at each sink. The third parent goes directly into the snack room.
Working parents' children are dismissed first.
Children go directly into snack room.

Snack Time:

Each parent sits at a snack table with their child. (1 helper at each table)
After thanks have been given, working parents' children pass out cups.
Then snack will be put on the tables.
Children pour their own water.
Children clean up after themselves before outdoor time.

Departure:

Please check to see if garbage is out, dishes and floors are clean.